

## PERSON SPECIFICATION FOR TEACHING ASSISTANT



SPECIFICATION	ESSENTIAL	DESIRABLE
Qualification and training	A good general education	Evidence of qualifications in this area.  Education to A level or its equivalent and beyond.  Qualifications in ICT
Experience	Evidence of having worked with children in some capacity; this could be as a parent/carer.	Relevant work experience in a similar environment.  Experience of working with children with SEN, preferably at secondary age.
Qualities, skills, knowledge and abilities.	<ul style="list-style-type: none"> <li>• A positive interest in working with children.</li> <li>• Ability to get the best out of children.</li> <li>• A sense of humour.</li> <li>• Adaptability.</li> <li>• Able to work on own and as part of a team.</li> <li>• Ability to build good working relationships with a range of colleagues.</li> <li>• A clear communicator.</li> <li>• Ability to work calmly and with patience.</li> </ul>	An interest in ICT.
Health	<ul style="list-style-type: none"> <li>• A good attendance record.</li> <li>• Evidence of the stamina required to cope with the demands of the post.</li> </ul>	
References	Supportive.	

### All Academy staff are expected to:

- Work towards and support the Academy Trust vision and objectives;
- Support and contribute to the school's responsibility for safeguarding students;
- Work within the school's health and safety policy to ensure a safe working environment for staff, students and visitors;
- Work within the Academy Trust's Equal Opportunities policy to promote equality of opportunity for all pupils and staff, both current and prospective;
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with pupils, parents and colleagues;
- Engage actively in the performance review process;
- Adhere to Academy Trust policies and procedures as notified to staff;
- Undertake other reasonable duties related to the job purpose required from time to time.

This job description should be seen as enabling rather than restrictive and will be subject to regular review.