



HARMONIZE ACADEMY

PROVIDER ACCESS POLICY

POLICY WRITTEN BY:	PRINCIPAL
DATE POLICY PREPARED:	JANUARY 2023
DATE FIRST RATIFIED BY GOVERNING BODY:	JUNE 2023
DATE POLICY REVIEWED:	
DATE FOR NEXT REVIEW:	MAY 2024

Trust, Respect, Compassion, Forgiveness

Harmonize Academy Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Harmonize Academy Provider Access Policy complies with the changes to this legislation as from 1st January 2023.

Pupil entitlement

All pupils in years 8 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years, we have invited the following providers from the local area to speak to our pupils:

[The Army Careers, City of Liverpool College, FEFA Robbie Fowler Academy, Hugh Baird College, The Learning Foundry, LIPA, Liverpool City Region Apprenticeship Hub, Liverpool Football College, MODE Training, Myerscough College, North West Ambulance Service, NWCS, The Royal Air Force, The Royal Navy, Riverside College / Cronton Sixth Form, Signature Living, St Helens College, Training Plus Merseyside, Willmott Dixon, Wirral Metropolitan College]

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:

[Apprenticeships, Wirral Met college, Hugh Baird college, Everton football college, Liverpool city college, St Helen college, Myerscough college, Pine hurst education, Knowsley college, City of Liverpool college, The Army & Rocket training.]

Management of provider access requests

Procedure

A provider wishing to request access should contact:

[Mr Karo Onowighose], [Careers Leader],

[Email: okaro.onowighose@harmonizeacademy.org]

Opportunities for access

The school offers the six provider encounters required by law (**marked in bold text**) and a number of additional events, integrated into the school careers programme. (**See table below**)

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 9	Meeting with career adviser	K4 Options event. Colleges and apprenticeship provider to give presentations to pupils	No of encounters legislations requires encounters to take place by 28 February if in year 9
Year 10	Post 16 technical education options assembly with general further Education College. Life skills work experience preparation sessions	Technical/vocational tasters at local colleges, training providers	Technical vocational tasters at local colleges, training providers
Year 11	Post 16 provider open evenings. Post 16 apprenticeships assembly. Meeting with career adviser Post 16 applications	Post 16 interviews	No encounters- legislation requires encounters to take place by 28 February if in year 11. Confirmation of Post 16 education and training destinations for all pupils.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Career Leader.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via

provideraccess@careersandenterprise.co.uk

Approval and review


Approved [15th May 2023]

Next review: [14th May 2024]

Signed:

Karo Onowighose  Careers Leader

[Dr Modupe Omideyi] Chair of Governors

[Mrs Marie McConville] Principal